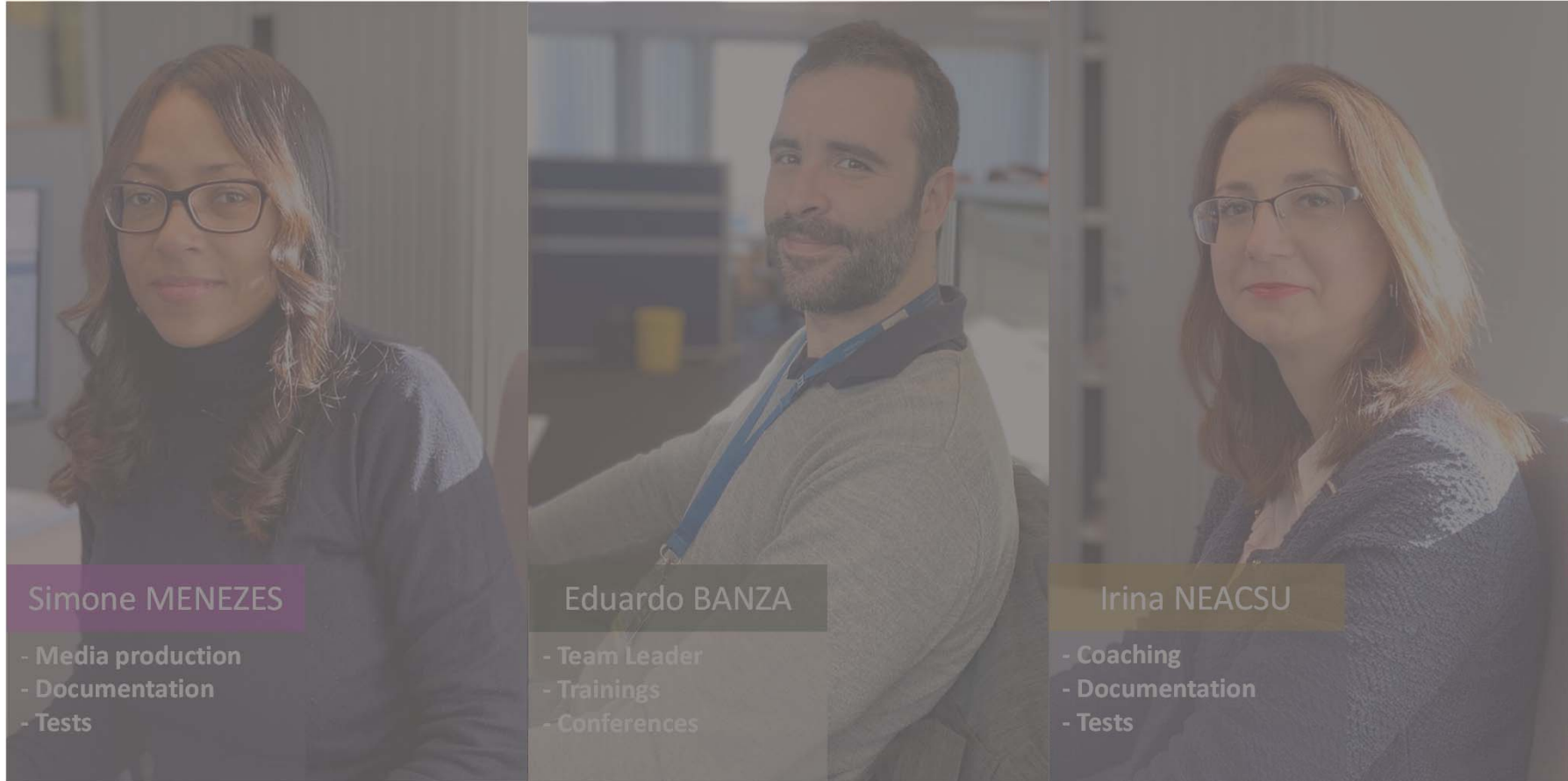


PARTNERS' CONFERENCE 2019

ECHO IS SUPPORT



WHO WE ARE



Simone MENEZES

- Media production
- Documentation
- Tests

Eduardo BANZA

- Team Leader
- Trainings
- Conferences

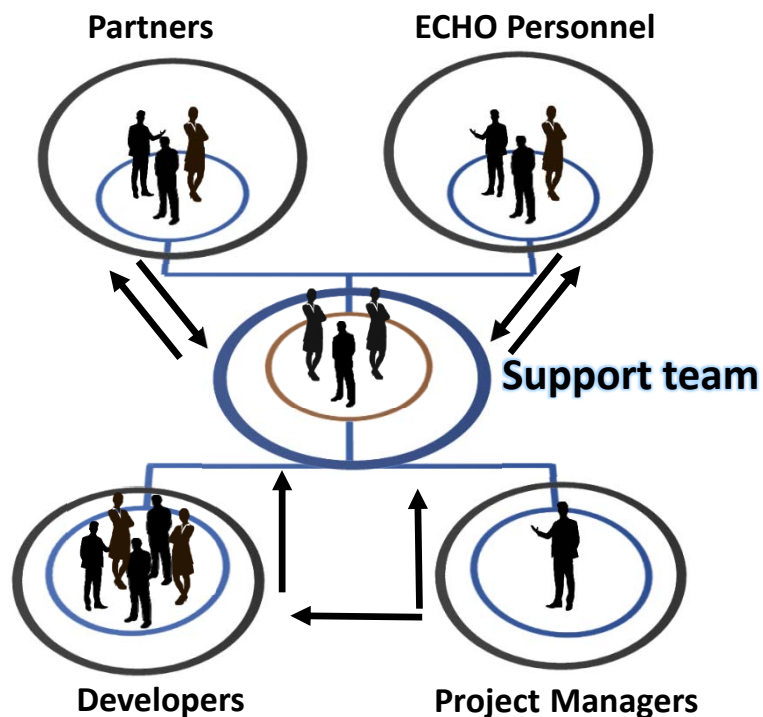
Irina NEACSU

- Coaching
- Documentation
- Tests

WHAT WE DO

Partners and ECHO personnel send us requests for info, suggestions for enhancements and technical issues to fix.

Developers implement changes, fix bugs and request from us participation in tests.



We resolve the issues or escalate them, we provide guidance, make announcements, create technical documentation and test various applications.

Project Managers coordinate developments and request from us producing the documentation, organising training sessions.

WHAT WE DO



Our Daily tasks

Inbound/outbound calls
Data quality reports
Training/coaching
Tutorials/webinars
Tests/documentation



We handle 180 requests for intervention or information a month;



We deliver coaching / training sessions to newcomers and ECHO staff;



We monitor business processes within ECHO IT tools to ensure they are running smoothly and blocking situations are avoided;



We produce documentation, conduct tests of the new functionalities and ensure the communication regarding new releases.



AT OUR STAND



Share with us your ideas



Feel free to ask us anything



Take part in our quiz



Win prizes (sweets, gadgets)

CONTACT US



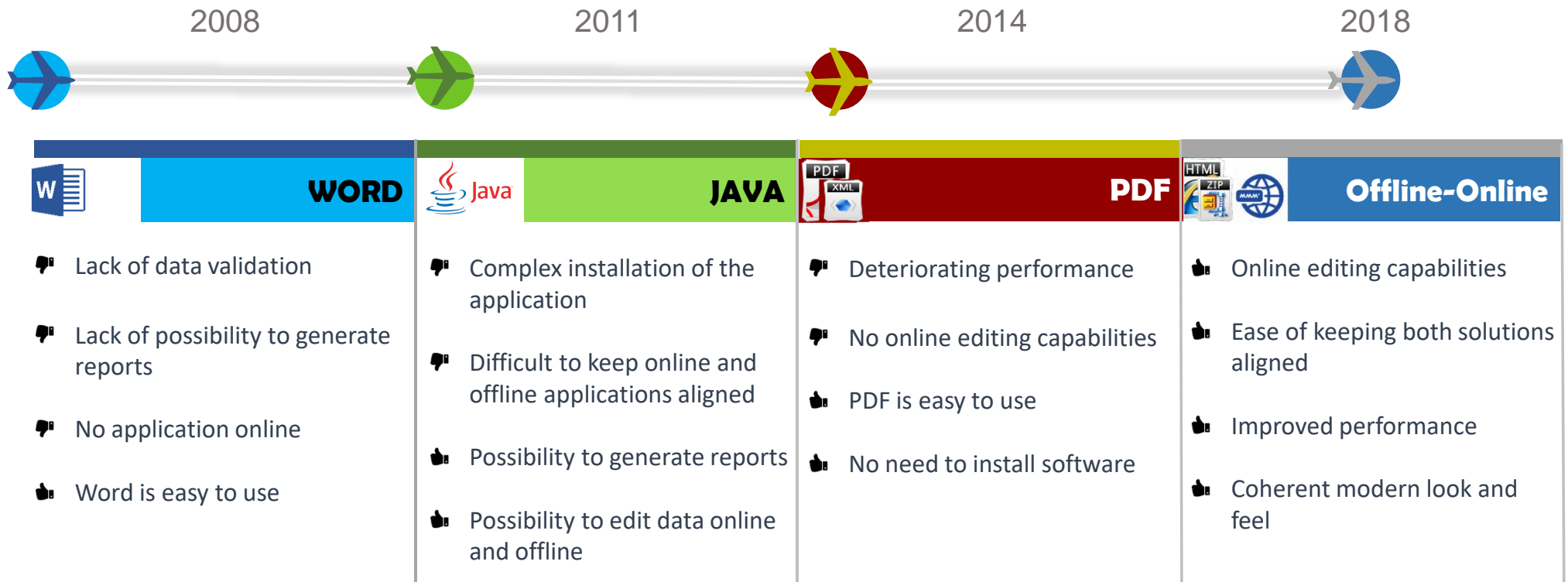
ECHO-IS-SUPPORT@ec.europa.eu



Phone: +32 229-77077

SINGLE FORM VERSIONS

Journey along time

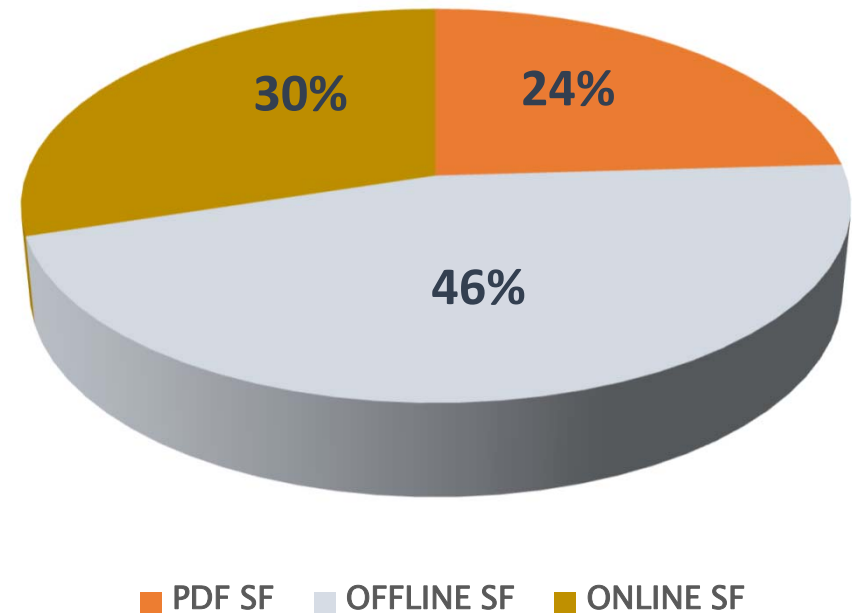


SINGLE FORM VERSIONS

Partners' preferred way of working

- The New **offline** Single Form, with over 46% share, is the preferred working modality of Partners;
- 80% of the **offline** Single Form downloads are in EN language;
- Over 180 Partners have already used the new Single Form (either online or offline).

Usage ratio from September 2018



NEW SINGLE FORM

Main characteristics

- Stand-alone, web application running in all recent browsers (offline and online);
- Performant tool with modern, user-friendly interface, refreshed look and feel;
- Brings many new useful features (embedded guidelines, optimised LogFrame, rich text capabilities, safety features).

The screenshot displays a web application interface for a form. At the top, there is a header section with fields for Country, Action (labeled 'Header'), Status (Draft), Creation (21/05/2019), and Submission. Below the header is a toolbar with buttons for Delete, Submit, Upload, Annexes, Export, Print, Edit, Validate, Save, and Cancel. A 'Back to list' button is also present.

The main content area is divided into two parts. On the left is a 'Navigation Pane' with a list of 14 sections: 1. General Information, 2. Humanitarian Organisation in the Area, 3. Needs Assessment and Beneficiaries, 4. Logic of the Intervention, 4.3 Results, 4.4 Results Context and Conditions, 5. Quality Markers, 6. Implementation, 7. Field Coordination, 8. Monitoring and Evaluation, 9. Visibility, Communication Activities, 10. Financial Overview: action, 11. Requests for Specific Derogation, 12. Administrative Information, 13. Conclusions and Humanitarian Organisation's Comments, and 14. Logframe. The 'General Information' section is currently selected.

The right part of the form is the 'Content Area', which contains the following sections:

- 1.1 Humanitarian organisation: PUNTO SUD
- 1.2 Title of the action: [Text input field]
- 1.3 Narrative summary: [Text input field]
- 1.4 Area of intervention: A table with columns for #, World area, Country, Region, and Location. The first row shows '01' in the # column and 'Please select' in the World area column. There are 'Add' and 'Remove' buttons for each row.
- 1.5 Timeframe of the action (at MR stage - including suspension periods): Fields for Start date, Months (max. 60), and Start date for eligibility of expenditure.
- 1.6 HIP / Decision (if known): [Text input field]